WORK ORDER

No. WO-001
Date: 1 Nov 2026

Your business name

ISSUED TO
Client name

#	Description	Qty	Rate	Amount
1	Civil and finishing work as per BOQ	1	₹1,50,000.00	₹1,50,000.00
2	Material supply as per list	1	₹80,000.00	₹80,000.00
3	Labour deployment (man-day)	20	₹1,200.00	₹24,000.00
			Taxable value	₹2,54,000.00
			CGST 9%	₹22,860.00
			SGST 9%	₹22,860.00
			Total	₹2,99,720.00

Notes and terms

Work to start within 3 days of this order. Payment on running bills, 5% retention held until the defects period ends. Completion in 45 days; delay penalty 0.5% of the order value per week. Defect liability 12 months. Disputes: arbitration.

Made with DevShutter, devshutter.in