QUOTATION

No. Q-001
Date: 31 Oct 2026
Valid until: 15 Nov 2026

Your business name

QUOTATION FOR
Client name

#	Description	Qty	Rate	Amount
1	Executive office table 1800x750 mm HSN/SAC 9403	2	₹14,500.00	₹29,000.00
2	Ergonomic mesh chair HSN/SAC 9401	6	₹5,800.00	₹34,800.00
3	Steel filing cabinet 4-drawer HSN/SAC 9403	2	₹12,500.00	₹25,000.00
4	Furniture repair and polish visit HSN/SAC 998725	1	₹1,800.00	₹1,800.00
5	Website maintenance, monthly (month) HSN/SAC 998314	1	₹4,500.00	₹4,500.00
6	General cleaning of office after installation HSN/SAC 998537	1	₹2,500.00	₹2,500.00
			Taxable value	₹97,600.00
			CGST 9%	₹8,784.00
			SGST 9%	₹8,784.00
			Total	₹1,15,168.00

Notes and terms

Validity 15 days. Payment 50% advance, balance on delivery; services monthly in advance. Interest on delayed invoices only if agreed in writing. Warranty per manufacturer; repair work 30 days.

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